



Interior Health

Interior Health Authority
2180 Ethel Street
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CITY OF KELOWNA

OCT - 1 2010

ADMINISTRATION DEPARTMENT

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September 29, 2010

Mayor Shepherd
City Hall
1435 Water Street
Kelowna, BC V1Y 1J4

Dear Mayor Shepherd

Original to: ~~Communications~~
Copied: ~~Mayor~~
~~City Manager~~
Councillors

File Number: 070540
Initials: *JK* Date: Oct 1/10

As you are aware, we are moving ahead with a great deal of construction on the Kelowna General Hospital site. It is hard to believe that in 18 months the Centennial building will be ready for us to move in which will start a whole other building process for the Interior Heart and Surgical Centre.

The Kelowna/Vernon project and now the Interior Heart and Surgical Centre have a Project Liaison Committee with representation from the four MLAs in the Central and North Okanagan as well as the chairs of the Central and North Okanagan regional hospital districts. Because there will be so much planning and work that will be done with the City of Kelowna in the next 5 years as part of the Interior Heart and Surgical Centre, the committee felt it would be helpful to have a member of Kelowna City Council as part of the Liaison Committee in addition to Robert Hobson. The purpose of this note is to request a representative.

I have attached the terms of reference for the committee. I have also had a brief conversation with Luke Stack regarding the committee and he did express interest however, I realize that the appointment is one that you will make as the Mayor.

I want to express my appreciation to the Council for their support of Kelowna General and I am looking forward to the continuation of that as we finish off the Centennial Building and then embark on the series of projects that comprise the Interior Heart and Surgical Centre.

Sincerely

Joanne Konnert
Vice President Tertiary Services

cc: MLA Eric Foster

Attachment: Terms of Reference



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Kelowna Vernon Hospitals Project Interior Heart and Surgical Centre Project

***Project Liaison Committee* Terms of Reference**

PURPOSE OF THE COMMITTEE:

- To provide a venue for liaison between Okanagan Members of the Legislative Assembly, Ministry of Health, Partnerships BC, Interior Health, Central Okanagan Regional Hospital District and North Okanagan/Columbia Shuswap Regional Hospital District on matters relating to the Kelowna Vernon Hospitals (KVH) Project and the Interior Heart and Surgical Centre (IHSC) Project.

COMMUNICATIONS PROTOCOL

- The Committee will receive:
 - Regular updates on project status and progress;
 - Briefing on key project issues and milestones;
 - Information on project-related communications materials for use in the community;
 - Prompt and timely notification of emergency communications issues.
- The Committee will exchange information on local issues and concerns that may affect the project and project decision-making.
- The Members of the Legislative Assembly on the Committee will be responsible for providing information from the Committee to the Ministers of Health and Finance as required and relevant updates to MLAs in other Southern Interior ridings regarding the IHSC and KVH Projects.
- For the purposes of proactive media releases, Eric Foster will be MLA quoted for Vernon components of the Project. Central Okanagan MLA quotes will come from Norm Letnick, Hon. Ben Stewart, and Hon. Steve Thomson, on a rotating basis.
- For the purposes of emergency communications, MLA spokesperson duties will be handled by the Chair or, in his/her absence, the Alternate Chair.

SECRETARIAT AND MEETINGS:

- The Project Liaison Committee will be an informal committee. Minutes will not be taken. However, a note will be taken of Action Items requested by the Committee.
- Any Secretariat functions required (such as arranging meetings, providing agendas, etc.) will be provided by Norma Malanowich, Chief Project Officer, Kelowna Vernon Hospitals Project.
- Meetings will be arranged on a monthly basis, or more/less frequently at the call of the chair.



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KVH and IHSC PROJECTS LIAISON COMMITTEE MEMBERSHIP:

Okanagan MLAs

- Hon. Steve Thomson, MLA Kelowna-Mission
- Eric Foster, MLA Vernon-Monashee
- Hon. Ben Stewart, MLA, Westside-Kelowna
- Norm Letnick, MLA Kelowna-Lake Country

Central Okanagan RHD

- Robert Hobson, Chair

North Okanagan/Columbia Shuswap RHD

- Rhona Martin, Chair

Interior Health Board Designate

- Erwin Malzer, Director

Project Board and Project Team

- Joanne Konnert COO, Okanagan Health Services Area
- Nicola Huppertz, Corp. Director, Facilities Management (as designate for IHSC CPO)
- Norma Malanowich, Secretary and Chief Project Officer, KVH Project
- Cam McAlpine, Project Communications Officer
- Doug Ewing, Partnerships BC
- Kevin Brewster, MoHS
- Manjit Sidhu, MoHS

Ministry of Health Services

Michael MacDougall, COO